

**CABINET  
4 FEBRUARY 2025**

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**CALENDAR OF COUNCIL AND COMMITTEE MEETINGS**

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**Responsible Cabinet Member -  
Councillor Stephen Harker, Leader and all Cabinet Members**

**Responsible Director -  
Elizabeth Davison, Executive Director – Resources and Governance**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To consider the Calendar of Council and Committee Meetings for the 2025/26 Municipal Year

**Recommendations**

2. It is recommended that :-
  - (a) The Calendar of Council and Committee Meetings 2025/26, attached as an Appendix, be endorsed;
  - (b) The proposed dates for the meetings of Council be referred to the Annual Council meeting scheduled to be held on Thursday 22 May 2025; and
  - (c) The dates of the first meetings of each of the Committees be agreed and the proposed dates for future meetings, as detailed in the Calendar attached as an Appendix, be considered by each Committee at their first meeting in the 2025/26 Municipal Year.

**Reasons**

3. The recommendations are supported by the following reasons:
  - (a) To ensure that the calendar of meetings is approved to assist with forward planning.
  - (b) To enable each individual Committee to consider the dates of their respective meetings.
  - (c) To enable the meetings of Council to be approved.

**Elizabeth Davison**  
**Executive Director – Resources and Governance**

**Background Papers**

No background papers were used in the preparation of this report.

Lynne Wood : Extension 5803

Council Plan	The contents of the report do not have any direct implications on the Council Plan.
Addressing inequalities	The contents of the report do not have any directly implications on addressing inequalities.
Tackling Climate Change	The contents of the report do not have any direct implications on tackling climate change.
Efficient and effective use of resources	The contents of the report do have any direct implications on efficient and effective use of resources.
Health and Wellbeing	The contents of the report do have any direct implications on health and wellbeing.
S17 Crime and Disorder	The contents of the report do have any direct implications on S17 crime and disorder.
Wards Affected	The contents of the report do not directly affect any wards.
Groups Affected	The contents of the report do not directly affect any groups.
Budget and Policy Framework	The contents of the report do have any direct implications on the budget and policy framework.
Key Decision	This issues within the report do not represent a key decision.
Urgent Decision	This is not an urgent decision.
Impact on Looked After Children and Care Leavers	The contents of the report does not have an impact on looked after children or care leavers.

## **MAIN REPORT**

### **Information and Analysis**

4. Members will be aware that the Calendar of Council and Committee Meetings is normally submitted for consideration at this time of the year to assist officers and Members with forward planning.
5. The calendar, attached as an Appendix, is based on six Council cycles and a four-week summer recess period.
6. The date for Remembrance Sunday is also included within the calendar.

### **Outcome of Consultation**

7. Internal consultation was undertaken on the Calendar of Council and Committee meetings. Consideration will be given to the proposed meeting dates at the first meeting of each of the respective Committees.